



# Request for Installment Plan

- Submit this form to make a request for an installment plan under section 11(a) of MIRA's Enforcement Policy.
- Once we receive your request, we will request you to pay a commitment payment determined in accordance with the Enforcement Policy. An installment plan will be granted if you pay the commitment payment within the period specified in our notice, subject to other relevant conditions specified in the Enforcement Policy.
- If you are submitting this form via email, please email to [ecd@mira.gov.mv](mailto:ecd@mira.gov.mv) together with any supporting documents.

## 1. Taxpayer information

Taxpayer Identification Number (TIN)

Taxpayer Name

## 2. Revenue codes in relation to which the request is being made

 BPT   
 GST   
 Other (please specify) → 

## Declaration

I have read and understood the terms and conditions under which an installment plan for unpaid taxes and other amounts can be granted. I further declare that I am authorised to sign this application.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	First Name	Other Names	Contact Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Designation	Email Address	Date		Signature & Seal

## For Office Use Only

### Details of Outstanding Amounts

Revenue Code	Tax Type	Currency	Principal	Fines	Interest	Total	Commitment Payment	Number of Installments
<b>Grand Total</b>							<input type="text"/>	<input type="text"/>

### Checklist

- Taxpayer has submitted all tax returns and other documents required to be submitted.
- Taxpayer has paid the commitment payment on ..... (Receipt No. ....).
- Taxpayer has submitted post-dated cheques.
- If the taxpayer was granted an installment plan before, all payables under that plan have been settled.
- If the taxpayer was granted an installment plan before and the agreement was cancelled by MIRA due to non-payment, 6 months have elapsed since the cancellation of the last installment agreement.
- If the taxpayer is currently under an installment agreement, the taxpayer is making payments in accordance with that installment agreement.

Received By

Received Date

Processed By

Reference Number